



## Darlington & District Motor Club Ltd

### Croft Circuit, North Yorkshire Saturday & Sunday 18<sup>th</sup> & 19<sup>th</sup> May 2024

#### Final Instructions - V.4 11/05/24

##### 1 COMPETITOR INFORMATION

This meeting is organised by the D&DMC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting. This meeting will be held under the following Motorsport UK permit number: Interclub. 135573

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code Please see the full code of conduct via this link Race with Respect - Motorsport UK

##### 1.1 CHAMPIONSHIPS/SERIES RACING:

Northern Saloon & Sportscar Championship  
Caterham Academy – Saturday Only  
2CV Parts Citroen 2CV Championship  
Scottish Classic Sports & Saloon Championship  
Scottish Legends Cars Championship  
Scottish Hot Hatch Championship *incorporating the Scottish Fiesta ST Cup and Scottish C1 Cup*  
CNC Heads Sports/Saloon Champions

##### 1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification. The garages have been allocated to Scottish Legends Championship paddock access will be from 08.00 Friday. For the avoidance of doubt, testing is not a D&DMC activity and access to the paddock is controlled exclusively by Croft Circuit up to 18:00 on Friday. Competitors arriving before this time may be held in a holding area. If you are testing, please park in a location that is allocated to your Championship. The paddock area should be vacated as soon as possible after the meeting on Sunday, no later than 22:00hrs. Competitors should note that the use of electric scooters is prohibited in all areas of the venue. Anyone found using these may be removed from the venue.

##### 1.3 PASSES;

Passes will be sent to you under separate cover. Vehicle Passes will be used for this meeting, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.

##### 1.4 SIGNING-ON:

Competitors will sign on online with their respective championships co-ordinators. Drivers are reminded of their responsibility to sign on before the event. Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

##### 1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 09:00 on Saturday and 11.30 Sunday or after 18:30 on both days. The noise limit and location of the noise test at this event is as follows: 105dB (static) At the entrance to the Assembly Area (prior to qualifying).

##### 1.6 SCRUTINEERING & ELIGIBILITY:

In accordance with Motorsport UK Yearbook Regulation Q.11.2 not all cars will be scrutineered at this event. Any driver with new racewear must present this to be scrutineered. Any car that required remedial work at its last event must present the car to scrutineering. Please present your vehicle / equipment to the scrutineering bay at the time prescribed below if you are required to be scrutineered for any of the reasons above. All vehicles and driver equipment will be examined at the times indicated in the table below. These are also included in the timetable in Section 4. Video equipment may be fitted to a vehicle provided it is not intended to be used for commercial purposes. Any video equipment intended to be used whilst a vehicle is on track, must be fitted to that vehicle at the time that the vehicle is presented for scrutineering. Failure to do so may mean that the camera is removed. The fitting of video cameras to helmets is strictly forbidden. The only exception is for FIA approved helmets with cameras specifically mounted in them. The technical scrutineers shall have the sole authority to accept or reject a helmet. Competitors, please note that as per Q11.3.1, mobile phone or tablet devices are prohibited from being carried in the competing vehicle whilst on circuit. Anyone observed acting contrary to this rule may be subject to judicial action by the Clerk of the Course. Scrutineering will be available from Scrutineering Times:

Scrutineering	Category
Friday	Caterham Academy (all)
08.00	Scottish Legends Cars Championship
08.10	NSSCC A & E and Scottish Classic Sports and Saloon Car Championship
09.00	2CV Parts Citroen 2 CV Championship
09.20	Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup
09.50	NSSCC B, C, D&M
10.10	CNC Heads Sports/Saloons



### 1.7 BRIEFINGS:

Driver Briefings & New Drivers Briefings will be held in race administration and will form part of the Championship Briefings. Times detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.

Caterham Academy - in Caterham Hospitality	08.30
Scottish Legends Cars Championship	08.40
NSSCC and Scottish Classic Sports and Saloon Car Championship (all classes)	09.10
2CV Parts Citroen 2 CV Championship	09.50
Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup	10.20
CNC Heads Sports/Saloons	10.50

### 1.8 CIRCUIT ACCESS PROCEDURE

Scottish Legends Championship: vehicles will be released from the pit lane directly onto the circuit for the start of their session.

All other sessions vehicles will be released from the Assembly Area.

At the end of all practice, qualifying and races, vehicles will take the chequered flag and continue on a slowing down lap, do not overtake cars in front of you and leave the circuit via the PIT LANE.

### 1.9 MAXIMUM STARTERS:

The maximum starters at Croft Circuit is. Racing & Sports Racing Cars over 2000cc 28 Racing & Sports Racing Cars up to 2000cc 32 All Other Classes 40.

### 1.10 START PROCEDURE

Standing Start Procedure: All drivers must proceed to the assembly area 15 minutes before the scheduled start time of their race or when called by marshals or paddock announcements. Pre-gridding and the 1-minute and 30-second countdown will take place in the Assembly Area, following which drivers will be released onto the circuit at the discretion of the Clerk of the Course, cars will then proceed on a full lap to the Grid. This will constitute the 'green flag lap'. Should there be a change in weather conditions that would necessitate an additional green flag/formation lap, the race duration will commence once the last car starts the additional green flag/formation lap. Please make sure you know which line on the grid to stop at. Upon arrival at the Grid, drivers should take up their positions quickly. As soon as the last car is in position, the 5-second board will be displayed before the red lights are shown. Between 3 and 5 seconds later, the red lights will be extinguished, denoting the start of the race.

Rolling Start: The Scottish Legends which will have a rolling start competitors should assemble at the bottom of the Pit Lane when instructed. Drivers will be released onto the circuit behind a Pace Car for a green flag lap and then into the start procedure. The Pace Car will turn off its yellow flashing lights and turn into the Pit Lane if clear. Competing cars must then hold their position and speed as the front row of the grid approaches the start line. The red lights on the starting gantry will be extinguished, denoting the start of the race, but there is no overtaking or changing of direction for any cars before crossing the start line. Any vehicle which falls more than six car lengths behind the row in front during the Pace Car Lap(s), thus being judged as penalising all following cars at the start line, will be subject to a penalty unless it is the result of a mechanical problem in which case the driver should raise an arm. Under these circumstances, the following cars may overtake that car before the start line. Any infringements of the race start procedure may result in a time penalty of up to 60 seconds. Should circumstances at the event change, such as but not restricted to Track Conditions or Weather, the Clerk of the Course may change Standing Starts to Rolling Starts. When this decision is made, all affected competitors will be notified at the earliest opportunity and advised of the number of Pace laps. The procedure will be (unless otherwise instructed): Cars will be released from the assembly to do one (or more) rolling laps behind the Pace Car, forming into their grid positions towards the end of the lap in preparation for the Pace Car to turn off its lights and pull into the Pit Lane after which drivers should hold their grid positions until the red lights are extinguished at the Start line. There must be no overtaking until your car has crossed the start line.

### 1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the SMART Timekeeping Website [smart-timing.co.uk](http://smart-timing.co.uk) The official notice board is online at: <https://darlingtondmc.com/virtual-noticeboard/>

### 1.12 PRESENTATIONS:

All cars will return to Parc Fermé. Officials will direct cars as necessary for presentations.

### 1.13 CIRCUIT & MEETING NOTES:

D&DMC will not be liable for any damage caused to vehicles being recovered from the track. Where there are signal lights around the circuit, these lights have the same meaning as the flag signals. There is no fuel available at the circuit.

### 1.14 LIGHT PANELS AND FLAG SIGNALS

At venues where light panels are operational, these light signals will take priority and may be supplemented with flags. For reasons of safety, in case of conflicting signals between the flags displayed by marshals and the light panels, drivers must comply with the requirements of the signal with the highest level of safety. In order of precedence: Red Flag, Safety Car, Double Yellow Flag, Single Yellow Flag, Green Flag. Please see the information sheet in Section 5 these final instructions for a diagram of the different light panels that will be used. Please Click Here to see the official changes to Q12.24 by Motorsport UK 1.15 TRACK LIMITS The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits which have come into place on June 1st 2023. Track limits will be monitored around the circuit. A driver will be judged to have left the track if any part of the contact patch of any tyre of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb. Unless championship regulations state otherwise, the following penalties will be applied: In qualifying sessions: The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race. Note of times that have been disallowed will be made on the results sheet for that session. In race sessions: A first breach will be noted. A second breach will result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. A fourth breach will result in a further 10-second penalty being added to your race time. A fifth breach will result in a 'Drive Through Penalty' Q 12.26 (h) in addition to the preceding time penalties. A sixth further breaches will result in a Black Flag. Should the number of breaches or the timing of the receipt of the Judge of Fact reports in race control, prevent the above procedure from being implemented, the Stewards (where they are the designated authority to impose such a penalty), may, at their discretion and after the race, invoke article Q.12.21.4 of the Motorsport UK Regulations and impose a post-race penalty.

### 1.15 TIMING OF DECISIONS

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decisions. This will also be the time that the appeal period, where applicable, begins.

### 1.16 TRANSPONDER HIRE.



If you need to hire a transponder for this meeting, you must do so by the Wednesday prior to the event. This can be done by booking with SMART TIMING Don't leave it until the race weekend, the timekeepers may not be able to supply you a transponder if you have not pre ordered one. This could lead to you being in breach of MSUK Regulation 12.8.1.

## 2 OFFICIALS/MARSHALS INFORMATION

### 2.1 OFFICIALS:

Motorsport UK Steward	John Williams	
Event Stewards	Tony Curran	Mark Leybourne
Senior Clerk of the Course	Steve Hill	
Clerks of the Course	Steve Gibson	Steve Burns
	Mark Mitchel	Rob Briggs
Secretary of the Meeting	Julie Hill	
Deputy	Cally Gent	
Entries Secretary	Lesley Starkey	
Race Radios	Dave Hay	
Chief Scrutineer	David Glover	Peter Gorrie (Eligibility CNC Heads)
	Stuart Taylor (Environmental)	Ian Miller (Caterham)
	Gordon Hay & Jimmy Sime	Andy Stone (Eligibility)
Chief Marshal	Bill Sudlow	
Chief Observer	Dave Busby	
Chief Timekeeper	Ian Sharp	
Chief Medical Officer	Dr Sarah Robertshaw	
Rescue Units	D&DMC & SMMC	
Medical Services	Croft Circuit	
Breakdown Vehicles	Croft Circuit	
Safety Car Supplied by Lookers Volkswagen	Driver Alan Barron. Observer Lewis Innes	
Safeguarding Officers	Cally Gent, Terrianne Craggs, Lesley Starkey C/O Race Admin	

Officials will not sign-on at the meeting having previously completed signing on electronically.

### 2.3 MARSHALS MATTERS:

Marshals will check in with the chief marshal having signed on electronically in advance of the event. Check in will take place in the Assembly Area Saturday 07.30 to 08.30. Post Chiefs Briefing in the assembly area 08.30. Pit lane 08.50 Sunday 10.00 to 11.00 Post Chiefs Briefing Assembly area 11.00 Pit lane 11.40. Any marshals coming in their vehicle, please park over in the assembly area. Marshals camping will be available Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control. Any marshal unable to attend, is requested to contact the Chief Marshal.

### 2.4 D&DMC CONTACTS:

Senior Clerk of the Course	Steve Hill	steve@kelvicbec.co.uk
Secretary of the Meeting	Julie Hill	hilljulie@btinternet.com
Entries Secretary	Lesley Starkey	ldstarkey@email.com
Chief Marshal	Bill Sudlow	chiefmarshal@croftmarshals.co.uk

## 3 GENERAL INFORMATION:

### 3.1 LIVE SNATCH:

The Clerk of the Course has the option to carry out a "live snatch" under local yellow flags at the first corner (Clerveaux).

### 3.2 Safety Car:

During races, a safety car may be brought into operation to neutralise the race upon the sole decision of the Clerk of the Course. Competitors must familiarise themselves with the relevant Motorsport UK (section Q appendix 3) and Championship Regulations. If the race is red flagged during a safety car period the safety car will stop at the control line with all cars in single file behind it, when the race is restarted the safety car will lead the competitors on a restart lap, when the safety car puts out the lights and pulls into the pit lane the green lights/flags will be displayed and the race will restart, remember no overtaking before the control line.

### 3.3 RED FLAGS:

Race Stops: Should any race be 'red flagged', notwithstanding the provisions of MSUK Q12.15, it may be restarted at the discretion of the Clerk of the Course and, if time permits, for the remaining scheduled distance. Only cars running at competitive racing speed when the red flag is displayed will be allowed to

participate in the restarted race, and 'Parc Fermé' conditions will apply between the red flag being shown and the start of the restarted race. The grid for the restarted race will be the order in which the cars passed the Finish Line at the end of the lap preceding the lap on which the red flag was shown. The result of the race will be the order in which the cars cross the Finish Line when the chequered flag is displayed after the restarted race. If a red flag is used twice in the same race, the restart will be put to the end of the normal timetable and will run if time allows.

### 3.4 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.



### 3.5 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however they reserve the right to bring forward, delay or abandon sessions to suit the conditions. A digital Race Day Programmes will be available: The notice board is online at: <https://darlingtondmc.com/virtual-noticeboard/>

Race Results will be published on the SMART Timing website: [www.smart-timing.co.uk](http://www.smart-timing.co.uk).

### 3.6 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments on social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the D&DMC Social Media Guidelines.

### 3.7 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the D&DMC Safeguarding Guidelines. Or you can use the BARC Safeguarding Incident Report Form to report any problems that have arisen.

### 3.8 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
  - 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- Floor/ground is kept clean & tidy;

### 3.9 WASTE DISPOSAL

All waste is to be disposed of in identified bins & containers provided by the circuit. Waste must not be mixed, or waste left around the site. In the event that the D&DMC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified. Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that D&DMC and/or Circuit have to dispose of).

### 3.10 TRIP HAZARDS

No trailing electrical cables that can cause electric shock or tripping hazard are to be left uncovered and must not cross pedestrian access routes; Waste/grey water from motorhomes must be disposed of in line with circuit requirements; Work at height without harnesses and fall restraints is not permitted. The use of BBQs in the Pit Garages is strictly forbidden.

### 3.11 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Croft Circuit) will grant access to the paddock – accompanied children will be admitted.

### 3.12 NON-COMPETITION VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufacturer's instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like. A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph. The use of e-scooters is prohibited.

## 4 Postponement/Cancellation:

The Organisers reserve the right to postpone, abandon or cancel the meeting or any part thereof. In this event the competitor or entrant has no right to claim against the Organisers in respect of any loss or expense he/she may thereby incur.





## 5 Timetable & Paddock Plan

### 5.1 Timetable – All Championships will sign on online prior to the event

Sign On	Scrutineering	Category	Briefing
Online	Friday	Caterham Academy (all)	08.30
Online	08.00	Scottish Legends Cars Championship	08.40
Online	08.10	NSSCC A & E and Scottish Classic Sports and Saloon Car Championship	09.10
Online	09.00	2CV Parts.com Citroen 2 CV Championship	09.50
Online	09:20	Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup	10:20
Online	09.50	NSSCC B, C, D&M	09.10
Online	10.10	CNC Heads Sports/Saloons	10.50
<b>Practice/Qualifying</b>			
09.30		Scottish Legends Cars Championship	10 Minutes
09.55		Caterham Academy (white group)	15 Minutes
10.15		NSSCC A & E and Scottish Classic Sports and Saloon Car Championship	15 Minutes
10.40		Caterham Academy (green group)	15 Minutes
11.00		2CV Parts.com Citroen 2 CV Championship	15 Minutes
11.20		2CV Parts.com Citroen 2 CV Championship	15 Minutes
11:45		Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup	15 Minutes
12.05		NSSCC B, C, D&M	15 Minutes
12.25		CNC Heads Sports/Saloons	20 Minutes
<b>Lunch Break</b>			
Races	Time	Category	Duration
Race 1	13.45	Scottish Legends Cars Championship	6 Laps
Race 2	14.05	Caterham Academy (white group)	20 Minutes
Race 3	14.35	2CV Parts.com Citroen 2 CV Championship	15 Minutes
Race 4	15.00	Caterham Academy (green group)	20 Minutes
Race 5	15.30	Scottish Legends Cars Championship	6 Laps
Race 6	15:50	CNC Heads Sports/Saloons	20 Minutes
Race 7	16.20	NSSCC A & E and Scottish Classic Sports and Saloon Car Championship	15 Minutes + 1 Lap
Race 8	16:50	Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup	15 Minutes
Race 9	17:15	Scottish Legends Cars Championship	8 Laps
<b>Sunday</b>			
Practice	12.00	Scottish Legends Cars Championship	10 Minutes
Race 10	12.25	NSSCC B, C, D&M	15 Minutes + 1 Lap
Race 11	13:00	NSSCC A & E and Scottish Classic Sports and Saloon Car Championship	15 Minutes + 1 Lap
Race 12	13.30	Scottish Legends Cars Championship	6 Laps
Race 13	13:55	2CV Parts.com Citroen 2 CV Championship	15 Minutes
Race 14	14.25	CNC Heads Sports/Saloons	20 Minutes
Race 15	14:55	Scottish Legends Cars Championship	6 Laps
Race 16	15.20	Scottish Hot Hatch Championship Incorporating the Scottish Fiesta ST Cup & the Scottish C1 Cup	15 Minutes
Race 17	15:50	NSSCC B, C, D&M	15 Minutes + 1 Lap
Race 18	16:25	Scottish Legends Cars Championship	8 Laps
Race 19	17.00	Saloon & Sports Car Challenge	20 Minutes

All Race start times are Green Flag Lap times. All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race.



5.3 Paddock Plan

Medical Centre <b>KEEP CLEAR</b>	Assembly Area	Paddock A 1 Scottish C1, Fiestas & Classics	Parc Ferme	Pit Access Keep Clear	Garages 1 and 2 Caterham Engineering	Garages Paddock A1 Scottish Legends	Race Administration	Garages Paddock A1 Scottish Legends
		Access Road Keep Clear			Access Road Keep Clear		Access Road	
		Scrutineering Bay						
<b>NSSCC</b>								
<b>CNC Heads</b>								
<b>2cv.com 2CV Championship</b>								
<b>Caterham Academy</b>								

The areas for the above will be marked and you should not park in any area not allocated to your championship any vehicles incorrectly park will be moved.

### The 3 levels of concern



**Level 1 Concern**

A concern/report which can be addressed by explanation. A written account to be taken of both the incident and action

- Unintentional Jovial banter / Use of unintentional profanity etc/ Trial by social media
- Motorsport UK takes an impact over intent approach to behaviour
- An individual who is not responsive to corrective advice should be elevated to the next Concern Level

**Level 2 Concern**

A concern/report that requires investigation & written statements in respect of behaviour that has caused considerable offence

- Does the complainant wish the matter to be elevated to **serious**?
- Aggressive, intimidating behaviour. Sexist, racist, homophobic, transphobic or ableist language, or any slurs that may offend
- Could be addressed by explanation and formal education but ultimately such behaviour has no place in our sport

**Level 3 Concern**

A concern/report which has caused considerable upset and which will require escalation to Motorsport UK

This could be:

- Persistent transgressors or incidents
- Aggressive, intimidating behaviour. Sexist, racist, homophobic, transphobic or ableist language, or any slurs that may offend
- An immediate suspension will usually be imposed
- Consider the nature of the incident, this may be illegal